

## **SCOTTISH BADGERS**

**Title: Project Officer – ‘Community Building for Wildlife Conservation’**

**(Funded by Heritage Lottery Fund)**

**Reports to:** Scottish Badgers Chair and Board of Trustees

**Based at:** Home-based (with extensive travel in and to South Lanarkshire)

**Post Status:** Full-time (35 hours), a three year project, with initial appointment for 1 year

**Salary:** Starting salary in range £24,000 - £26,000 dependant on qualifications and experience. Or by fixed contract for self-employment

**Job purpose:** To increase badger awareness across various audiences, to recruit skilled volunteers, and to establish a programme of volunteering in badger protection work across South Lanarkshire. To deliver high quality badger training programmes, events and activities, together with SB volunteers, to a range of audiences.

### **Main responsibilities:**

1. Forming close working relationships with appropriate agencies, both statutory and voluntary, in South Lanarkshire, involved in public contact.
2. Recruiting volunteers for appropriate training, and then work on badger surveys in the project area.
3. Management and delivery of badger awareness raising, publicity initiatives, and events in the project area. The production of publicity material such as posters and postcards, delivering talks on badgers to various audiences, attendance at various events/ countryside fairs etc., and dealing with day-to-day enquiries from the general public and professionals
4. Recruitment of new members and the eventual establishment of a sustainable badger group in South Lanarkshire.
5. To arrange both formal and informal training for volunteers and members as required, and to keep the area group up-to-date via various methods of media delivery.
6. Production of long-term appropriate training material, including a teaching pack for children on badgers and wildlife, and an adult basic training programme, both of which can be web-based.
7. Construct a specific Scottish Badgers website page, and a Facebook page, to communicate to a South Lanarkshire audience

## **Qualifications, experience, knowledge, skills required:**

### **Qualifications**

#### ***Essential***

Educated to degree standard.

Full UK driving licence

#### ***Desirable***

A qualification in a countryside or conservation-related subject

Current First Aid Certificate

### **Experience**

#### ***Essential***

Either paid work experience, or volunteer experience, in working with volunteers, preferably in conservation or wildlife work

Work or volunteer experience involving managing projects, and delivering agreed results on time and within budget

#### ***Desirable***

Experience of working directly with children and/or young people, with CR check

Experience in working with or surveying for British mammals

### **Knowledge**

#### **Essential**

Knowledge of the Scottish voluntary sector

Awareness of current Social Media sites and their uses in public awareness and education

#### **Desirable**

In-depth knowledge of badger biology/ ecology, badger surveying, badger legislation and conflicts between badgers and people

## **Skills**

### **Essential**

Excellent project management skills and the ability to plan and implement a range of projects simultaneously

Ability to use MS Word programmes including Word, Excel and Powerpoint. Accomplished use of the internet and social networking sites, especially Facebook and Twitter.

The ability to work well with a variety of differing people, from new volunteers to professionals and to lead groups.

The ability to work outdoors in potentially inclement weather over a variety of terrains.

### **Desirable**

The ability to use mapping and desktop publishing software

### **Communication**

#### **Essential**

Good report writing skills

Good oral communication skills: the ability to communicate with a range of audiences of different ages and abilities, and the ability to diffuse situations with tact and diplomacy

Good presentation skills: ability to produce and deliver high-quality presentations to a range of audiences.

Experience of stand-up training, and a range of training techniques

### **How to Apply**

Application is by CV and covering letter (2 pages A4 max.) describing how you believe you fulfil the work requirements. Please send electronically to

[info@scottishbadgers.org.uk](mailto:info@scottishbadgers.org.uk) by 5.00 p.m. on January 8<sup>th</sup> 2016