

SCOTTISH BADGERS

Title: Project Officer – ‘Community Building for Wildlife Conservation’

Reports to: Scottish Badgers Chair and Board of Trustees

Based at: Home-based (with extensive travel in and to South Lanarkshire)

Post Status: Full-time (35 hours), a three year project, with initial appointment for 1 year

Salary: Fixed contract for self-employment – hourly rate £15 - £17 per. hour

Job purpose: To increase badger awareness across various audiences, to recruit skilled volunteers, and to establish a programme of volunteering in badger protection work across South Lanarkshire. To deliver high quality badger training programmes, events and activities, together with SB volunteers, to a range of audiences.

Main responsibilities:

1. Forming close working relationships with appropriate agencies, both statutory and voluntary, in South Lanarkshire, involved in public contact.
2. Recruiting volunteers for appropriate training, and then working on badger surveys in the project area.
3. Management and delivery of badger awareness raising, publicity initiatives, and events in the project area. The production of publicity material such as posters and postcards, delivering talks on badgers to various audiences, attendance at various events/ countryside fairs etc., and dealing with day-to-day enquiries from the general public and professionals
4. Recruitment of new members and the eventual establishment of a sustainable badger group in South Lanarkshire.
5. To arrange both formal and informal training for volunteers and members as required, and to keep the area group up-to-date via various methods of media delivery.
6. Production of long-term appropriate training material, including a teaching pack for children on badgers and wildlife, and an adult basic training programme, both of which can be web-based.

7. Construct a specific Scottish Badgers website page, and a Facebook page, to communicate to a South Lanarkshire audience

Person specification

Qualifications, experience, knowledge, skills required:

Qualifications

Educated to degree standard.

Desirable - a qualification in a countryside or conservation-related topic

Experience

Essential

Either paid work experience, or volunteer experience, in working with and managing volunteers, preferably in conservation or wildlife work

Work or volunteer experience in managing projects, even small ones, and the experience of working in teams and delivering agreed results

Desirable

Experience of working directly with children and/or young people

Experience in working with British mammals

Knowledge

Essential

Knowledge of the Scottish voluntary sector

Current Social Media

Desirable

In-depth knowledge of badger biology/ ecology, badger surveying, badger legislation and badger problems

Skills

Essential

Excellent project management skills: the ability to plan/ implement a range of projects simultaneously

Ability to use MS Word, MS Excel and Powerpoint , the ability to use mapping and desktop publishing software is desirable. Extensive use of the internet, and use of social networking sites, especially Facebook and Twitter.

The ability to work well with a variety of differing people, from new volunteers to professionals

Communication

Good report writing skills

Good oral communication skills: ability to communicate with a range of audiences, ability to diffuse situations with tact and diplomacy

Good presentation skills: ability to produce and deliver high-quality presentations to a range of audiences.

Experience of stand-up training, and a range of training techniques

Application – by forwarding a c.v. and personal statement (no more than 2 pages of A4) to info@scottishbadgers.org.uk

By March 24th 2017

Interviews will take place on April 8th in Glasgow